

**SWIMMING POOL  
PERMIT  
APPLICATION PACKAGE**

# MEMORANDUM

TO: All Permit Holders of Swimming Pools, Contractors and Property Owners

FROM: James Massey  
Director, Permits & Inspections

SUBJECT: SWIMMING POOL CODE  
LADDERS OR STEPS IN POOLS

This memo is given to you as a reminder of the Swimming Pool Code for ladders and/or steps in pools.

STANDARD SWIMMING POOL CODE, 1994 EDITION, CODE SECTION 316:

ALL POOLS, WHETHER PUBLIC OR PRIVATE, SHALL BE PROVIDED WITH A LADDER OR STEPS OR BOTH IN THE DEEP AND SHALLOW ENDS. AN END THAT IS NOT MORE THAN 24 INCHES DEEP NEED NOT HAVE LADDERS OR STEPS.

This code will be inspected for on the *Grounding Inspection*, if provisions are not there for the ladder or steps the grounding will be considered not ready and automatically turned down for not being ready and a fee of \$50.00 will be charged for the re-inspection, to be paid prior to additional inspections being made. At the time of the *Final Inspection*, should the ladder or steps not be installed completely, the pool will be posted unsafe and not be used until the ladder or steps are complete.

NO EXCEPTIONS WILL BE MADE.

I would also like to remind you that the pool contractor and the home owner are responsible for calling for inspections at the correct time, particularly the final inspection.

Thank you.

**CHECK LIST FOR OBTAINING  
SWIMMING POOL PERMIT**

NON SUBDIVISION:

- \_\_\_\_\_ 1. Forms filled out completely for Pool and Electrical
- \_\_\_\_\_ 2. Recorded Property Deed (can be obtained through Superior Court)
- \_\_\_\_\_ 3. Recorded Plat that matches recorded deed (can be obtained through Superior Court), on which all existing structures and pool location have been drawn, showing setbacks.
- \_\_\_\_\_ 4. **Environmental Health must draw septic tank, field and replacement field locations on plat you've prepared with pool and existing structures.**

SUBDIVISION:

- \_\_\_\_\_ 1. Forms filled out completely for Pool and Electrical
- \_\_\_\_\_ 2. Plat of lot on which all existing structures and pool location have been drawn, showing setbacks.
- \_\_\_\_\_ 3. **Environmental Health must draw septic tank, field and replacement field locations on plat you've prepared with pool and existing structures.**

**Please Note: Should a proposed pool be located within 2 feet of the minimum setback line, a signed and sealed surveyor's certification of setbacks will be required by the Zoning Department prior to their approval of the permit application.**

SWIMMING POOL FEE SCHEDULE

*Fayette County*

Swimming Pools:                      \$ 50.00 Pool Permit fee and  
  \$ 50.00 Electric Permit fee  
**Total Fee                      \$100.00**

**HELPFUL TELEPHONE NUMBERS:**

**CALL BEFORE YOU DIG**

Environmental Health (Septic Tanks/Fields) - Suite 205  
Fayette County Clerk of Superior Court  
Fayette County Engineering Department - Suite 203  
Fayette County Permits & Inspections Department - Suite 201  
Fayette County Zoning Department - Suite 202A

1 (800) 282-7411  
(770) 460-5730 x. 5415  
(770) 461-4703  
(770) 460-5730 x. 5410  
(770) 460-5730 x. 5403  
(770) 460-5730 x. 5419

**PROPERTY OWNER:** \_\_\_\_\_

LOT#: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

LANDLOT: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

PHONE NUMBER OF PROPERTY OWNER: \_\_\_\_\_

NAME OF POOL COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ZIP CODE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

NAME OF CONTACT PERSON FOR POOL COMPANY: \_\_\_\_\_

SIZE OF POOL \_\_\_\_\_ X \_\_\_\_\_ GUNITE - VINYL - FIBERGLAS

CONSTRUCTION COST: \$ \_\_\_\_\_

**ELECTRICAL PERMIT AFFIDAVIT**

Contractor \_\_\_\_\_ State of GA ID # \_\_\_\_\_

Phone #: \_\_\_\_\_

NOTE: HEATED POOLS WILL REQUIRE A HVAC PERMIT FOR GAS LINES  
THIS WILL BE AN ADDITIONAL PERMIT FEE OF \$50.00

**HVAC PERMIT AFFIDAVIT**

Contractor \_\_\_\_\_ State of GA ID # \_\_\_\_\_

Phone #: \_\_\_\_\_

*It is unlawful to use a pool prior to approval of the Pool Final Inspection.*

*Any building permit shall become void if work is not begun within six (6) months after issue date or if the work of development authorized by the permit is suspended or abandoned for a period of six (6) months after permit is issued.*

*Applicant further acknowledges that he/she is aware that any knowingly false statements made in the permit application will subject said applicant to possible prosecution. Georgia Criminal Code, Section 26-2402 (False Swearing) calls for a possible fine of not more than \$1,000.00 or imprisonment for not less than one (1) nor more than five (5) years, or both.*

Sworn to before me and subscribed in  
my presence this \_\_\_\_\_ day of

Applicant's Signature: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary